

APPLICATION FORM



Construction Safety Network Certificate of Recognition Program and WorkSafeBC Rebate



- I have read, understand and agree to the attached Terms of Participation and put forward this application as my Letter of Commitment to participate in the Construction Safety Network's Certificate of Recognition (COR) Program.
- By registering with the Construction Safety Network to act as my certifying partner in the COR program, I understand information I have provided to WorkSafeBC and the CSN may be shared between WorkSafeBC and the CSN in order to determine my eligibility to receive a COR and/or rebate. This information may include, but will not necessarily be limited to details of my account registration(s), industry classification(s), operating locations, payroll, number of workers, the value of my rebate, and if denied a rebate, the reason(s) why.
- My company has less than 20 employees**
- My company has greater than 20 employees**
- Attached is my company's health & safety manual.
- My company is COR certified in another jurisdiction, attached is the COR certificate and the course certificates from my full time company representative (see Terms of Participation #8).

Legal Name: _____

Operating Name: _____

Address: _____

City _____ Province _____ Postal Code _____

Phone Number: _____ Fax Number: _____ E-Mail: _____

Company's Designated Health and Safety Person: _____

Print Name _____ Direct Telephone _____

Title _____ Fax _____

Email _____

The following list of WorkSafeBC account(s) is/are to be included in this application:

Legal Name:	WorkSafeBC Employers ID #	WorkSafeBC Classification Unit #
_____	_____	_____
_____	_____	_____
_____	_____	_____

I, _____ Name of Owner/CEO Title _____

hereby commit that our company will complete the program requirements set by the Construction Safety Network to achieve my Certificate of Recognition (COR) and will continually improve our company's safety culture.

Signature _____ Date _____

To register for the COR/Rebate program fax or mail this application to the location listed below.

COR Administrator
Construction Safety Network
225, 8678 Greenall Avenue
Burnaby, BC V5J 3M6

Fax: 604.436.0623
Email: info@safetynetwork.bc.ca
Telephone: 604.436.0232 / 1.866.860.0232
www.safetynetwork.bc.ca

TERMS OF PARTICIPATION



Construction Safety Network Certificate of Recognition Program and WorkSafeBC Rebate



1. The Construction Safety Network is a certifying partner for the COR program.
2. Each participating company must have been registered with the WorkSafeBC as an employer prior to application and have reported assessable payroll from the previous year in the construction industry or be approved for services by the CSN.
3. Since program requirements differ depending on company size, the company must immediately inform the CSN if their company size (under/over 20 employees) changes. Companies are also obligated to keep the CSN updated if their company CU, employer ID, or address changes. WorkSafeBC rebates may not be issued if this information is not kept current. Use the COR Registration Status Change Form to submit this information to us.
4. The individual who completes the Auditor Training course must be the individual who conducts the company's internal safety audits. The Student Audit must be submitted to the Construction Safety Network within 9 months of successfully completing the course and does not count towards the company's COR status.
5. If an individual fails the Auditor Training course with a mark of less than 80%, they will be required to retake the course at the posted rate.
6. Health and safety program manuals must be in compliance with WorkSafeBC regulations and the CSN's COR standards to receive the WorkSafeBC Rebate and COR certification.
7. The Certificate of Recognition is renewed every three years, providing all requirements of the CSN's COR standards are met and certification is maintained.
8. If a company is COR certified by another construction safety association in Canada acceptable to the Construction Safety Network, they can submit their COR certificate and a copy of applicable COR records for credit towards their Construction Safety Network COR. The company may be required to take additional steps to comply with the training criteria of the Construction Safety Network's COR program.
9. Audit Schedule

LESS THAN 20 EMPLOYEES

COR Requirement (First Year)	Qualifying Audit	Internal	Must Pass
Second Year	Maintenance Audit	Internal	*
Third Year	Maintenance Audit	Internal	*
Fourth Year	Re-Qualifying Audit	Internal	Must Pass

MORE THAN 20 EMPLOYEES

COR Requirement (First Year)	Qualifying Audit	External	Must Pass
Second Year	Maintenance Audit	Internal	*
Third Year	Maintenance Audit	Internal	*
Fourth Year	Re-Qualifying Audit	External	Must Pass

* Maintenance audits should be passed on the same basis as certifying audits, but the most critical element of these audits is generating an action plan to address deficiencies.

10. All companies have the option of opting for External audits in place of their internal audits.

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11. All external audit costs are paid for by the company being audited.
12. The company may be eligible to receive a WorkSafeBC rebate if they successfully maintain their annual audit.
13. The total payroll will be calculated for companies who operate in more than one subsector with a payroll of under \$1,000,000 if they have the same management structure and designated health & safety individual. For example, if a company has a division in subsector 723006 (Road Construction or Maintenance) with a total assessable payroll of \$650,000 and another division in subsector 722001 (Bridge, Overpass or Viaduct Construction or Repair) with a total assessable payroll of \$450,000, the company's total payroll will be considered over \$1,000,000. This means they must meet the qualifications of a company with a payroll of over \$1,000,000.
14. The total annual WorkSafeBC Rebate will be calculated as a percentage of the base assessment rate from the previous year, multiplied by the company's total assessable payroll reported from the previous year for each classification unit in which the participating employer qualifies for a WorkSafeBC Rebate.

CALCULATION: Assessable Payroll ÷ 100 x Rate x 10% = Refund

EXAMPLE: 1,500,000 ÷ 100 x 4.29 x 10% = \$6,435.00

15. The minimum rebate is the lesser of \$500 or 50% of the premiums paid by the employer for the rebate year being calculated.
16. For the purpose of companies registered in multiple Classification Units, calculation of the rebate will be based on each registration.
17. Participation in the COR or WorkSafeBC Rebate is voluntary but does not insulate employers from penalties or prosecutions under the *Workers Compensation Act (the Act)*.
18. Participants are not exempted from compliance with any of the provisions of the Act and regulations.
19. WorkSafeBC has listed the following circumstances in which a company would not be eligible for a rebate.
These are:
 - The company has engaged in activity which would cause WorkSafeBC to consider imposing, or has resulted in WorkSafeBC imposing, an administrative penalty
 - The company has suppressed claims for compensation or suppressed claims costs
 - The company has an outstanding balance related to its WorkSafeBC employer account
 - The company has failed to register with WorkSafeBC
 - The company has engaged in other misconduct considered by WorkSafeBC to be inconsistent with participation in the COR program
20. Terms of Participation are subject to change.